



# Kindergartens in Coesfeld

# mykitaVM makes your life easier!

mykitaVM offers you the possibility to register your child in a kindergarten easily!

- ✓ Here you will find all the important information about kindergartens in your city.
- ✓ In mykitaVM, you can search for kindergartens with the specifications that matter to you the most. You can search by distance from your home and / or workplace or select the facilities the kindergartens offer.
- ✓ You register as a user and simply enter all your data online.

## With the parents' portal mykitaVM...

- ... You have all important facts and pictures of kindergartens in your city at a glance.
- ... You find the best offer for your child quickly and easily.
- ... You conveniently find the kindergartens near your place of residence or your workplace.
- ... You can register your child in the kindergarten of your choice via PC, your mobile phone or your tablet.
- ... You no longer need to fill in forms and will save precious time.
- ... During your visit at the kindergarten you have more time to chat and look around.

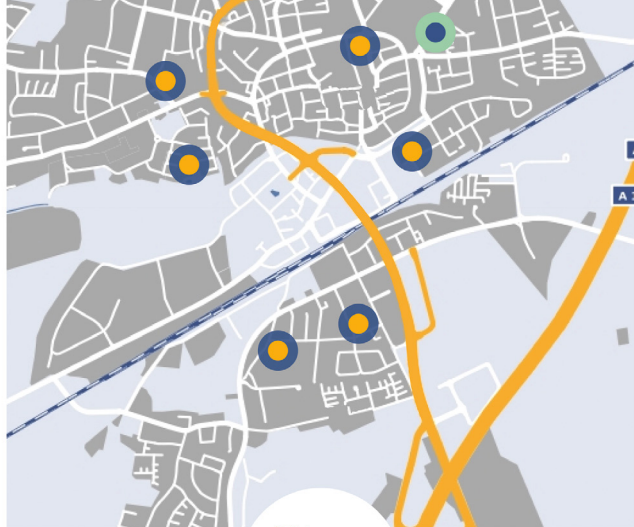
## Good to know:

- ✓ Please note that after you have sent your data to the kindergartens via mykitaVM you can no longer make any changes yourself (e.g. changing the priority). To do so, please contact your desired kindergarten or change the data at the interview in the kindergarten.
- ✓ Places are allocated in all kindergartens from a cut-off date. All children on the waiting lists will be considered. Specific dates and all information can be found in mykitaVM.

## ! Important – please note:

Only with a completed appointment and your visit in the kindergarten your data will be added to the waiting list and your child will be considered for a place!





## What you should know about data protection

The transfer of data from the online portal to the safe administration software of your municipality will only be proceeded with the expressly consent of the user. The processing of the collected data happens strictly in accordance with the legal provisions. All personal data collected is used exclusively for the administration of kindergarten contracts. You can find further information on privacy policy and your rights at

<https://mykitavm.trinuts.de> in the ‚Datenschutz‘ section as well as on the corresponding pages of your municipality.

# Quick and easy: 5 steps to find your kindergarten

## Get informed

You can call up a list of all kindergartens and see their location in the overview map. Here you will find detailed information about each kindergarten and can filter the results according to your needs.



## Register / log-in

In order to create a list of preferred kindergartens for your child you have to register with your email address. You then will receive an email with a confirmation link. After following that link you can log in to mykitaVM.



## Enter parents and child details

mykitaVM needs your contact information for the communication between you and the kindergartens. Furthermore you can fill in name and age of your child and all information about the desired care offer.



## Select a kindergarten

mykitaVM offers you all kindergartens corresponding to your specified needs. Select your favorites and define the order as you like.

## Submit and make an appointment

With one click you send your data to the selected kindergartens. Your online application will be displayed there. Then, please arrange an appointment with your favorite kindergarten!

### Contact details:

#### **Coesfeld - Youth Welfare Office -**

Department for Children, Youth & Family  
Bernhard-von-Galen-Straße 10,  
48653 Coesfeld  
Telephone: +49 (0) 2541 / 939-0

#### **Ms Reckmann**

Telephone: +49 (0) 2541 / 939-2310  
E-mail: [kindergarten@coesfeld.de](mailto:kindergarten@coesfeld.de)



[coesfeld.mykitavm.de](https://coesfeld.mykitavm.de)